



CUSTOMER DECLARATION OF USE CERTIFICATE.

We are required by HM Revenue & Customs to obtain confirmation that deliveries to certain end-users exceeding 2300 litres are used for charitable or domestic heating. Would you be kind enough to complete this form and return it in the enclosed reply paid envelope as soon as possible? Previous supplies may have been assumed to be for domestic use and charged at the lower rate of VAT. Your confirmation will permit us to continue charging the lower rate for your future supplies.

Name _____

Address _____

Postcode _____

Telephone Nbr. _____

State the type of premises or business.

(Normally "A dwelling" for our household customers).

A list of qualifying properties and businesses is given on the attachment.

Enter % of domestic use _____% *Normally 100% *See Note 1*

Please complete:

I certify the supplies of fuel oil are for my own use as domestic heating oil or charity purposes.

To the best of my knowledge it will remain valid for the foreseeable future / until 2 _____

I undertake to inform "Fuel Oils" if there is any change in my circumstances.

If a company at another location pays my heating oil bills I understand they must pay the full rate of VAT.

I understand that any incorrect statement may make me liable to a financial penalty under the Finance Act 1985

Signed. _____

Date: _____

Print name and Status, (i.e. Mr. Mrs. Director, Secretary, etc.) _____

Higher rate VAT may have to be charged if this form is not completed and returned

Return to:

FUEL OILS
FREEPOST
CANTERBURY
CT1 1BR

Notes:

1 Enter % amount of oil used for domestic or charity purposes. A domestic family home is normally 100% (including subsidiary buildings). A business conducted on domestic premises requires the domestic proportion to be stated. If the proportion exceeds 59% it is treated as 100%.

2 Enter relevant date.

* Delete as required

VAT LOWER RATED CATEGORIES

The way in which VAT is charged was changed on the 1st September 1997.

These provisions only apply to supplies to an end-user.

VAT is applied at the lower rate of 5% :-

1. If the quantity delivered is equal to, or less than 2300 litres.
2. When the oil is for domestic or charity use, including the following **premises or business types**:-
 - i) A building or part of a building consisting of a dwelling or a number of dwellings.
 - ii) Self catering holiday accommodation.
 - iii) A caravan or houseboat.
 - iv) A children's home.
 - v) A home for persons in need of personal care because of old age, disablement, past or present dependence on alcohol or drugs or past or present mental disorder.
 - vi) A hospice.
 - vii) Accommodation for students or school pupils.
 - viii) Accommodation for members of the armed forces.
 - ix) A monastery, nunnery or similar establishment.
 - x) An institution which is the sole or main residence of at least 90% of its residents.
 - xi) A charity other than in furtherance of a business, except use as a hospital, prison or similar institution or an hotel or inn or similar establishment.

All users in the above categories will be charged at the lower VAT rate of 5% if the quantity delivered exceeds 2300 litres **and we receive a completed declaration.**

Other users will be charged VAT at 15% on deliveries of kerosene and diesel fuel unless the delivered quantity is equal to or less than 2300 litres.

It is not permitted to divide a delivery made on the same day into two transactions in order to avoid the higher VAT charge. A split delivery will only be accepted if the delivery is made into separate tanks which are not joined in any way and a separate delivery note is used.

It is not permitted to use these oils in road going vehicles.

If you sell any quantity of the bulk fuel we have supplied, you are required to register with HM Customs & Excise as a registered Dealer in Controlled Oils. This applies to private individuals and domestic buying groups. Domestic Buying Groups may avoid registration if members of the group individually pay for their oil deliveries directly to the Fuel Distributor.